**Sprint Retrospective Meeting Minutes**

Attendees: <Enter Attendees' Names>

Start time: <Enter the start time of the meeting>

End time: <Enter the end time of the meeting>

What went wrong?

* Did we do a good job estimating our team's velocity?
  + ...
* Did we do a good job estimating the points (time required) for each user story?
  + ...
* Did each team member work as scheduled?
  + ...

What went right?

How to address the issues in the next sprint?

* How to improve the process?
  + ...
* How to improve the product?
  + ...

**Sprint Retrospective Meeting Minutes**

Attendees: Beatriz Hernandez, Fernando Mojena Amaya, Ranjeet Deshmukh, Ravi Kiran Agarthi

Start time:7:45pm 06/1/2017

End time: 8:00pm 06/1/2017

What went wrong?

* Did we do a good job estimating our team's velocity?
  + Yes, all stories were completed on time.
  + Did we do a good job estimating the points (time required) for each user story?
  + Yes, although not perfectly estimated, the work was completed on time
* Did each team member work as scheduled?
  + All team members worked more than 30 hours per week

Product owner shared feedback about design cosmetics. Suggested use of colors that represent the intent of the site.

What went right?

* All stories were completed on time and accepted by product owner. Product owner seems satisfied with our progress and expectations of project completion are high.

How to address the issues in the next sprint?

* How to improve the process?

We should split the user stories into more tasks

* How to improve the product?

Using suggested colors for user interface

**Sprint Retrospective Meeting Minutes**

Attendees: Beatriz Hernandez, Fernando Mojena Amaya, Ranjeet Deshmukh, Ravi Kiran Agarthi

Start time: 7:20 pm 06/15/2017

End time: 7:40 pm 06/15/2017

What went wrong?

USer interface was poorly designed at the beginning and had to be improved to make it more attractive and friendly for the end user. Design issues were corrected and product owner is currently satisfied with the look and feel of the website.

* Did we do a good job estimating our team's velocity?
  + Yes, all stories were completed on time, the owner was very happy with our predictions.
  + Did we do a good job estimating the points (time required) for each user story?
  + Yes, although not perfectly estimated, the work was completed on time
* Did each team member work as scheduled?
  + All team members worked more than 30 hours per week

What went right?

* All stories were completed on time and accepted by product owner. Product owner seems satisfied with our progress and expectations of project completion are high.

How to address the issues in the next sprint?

We aim to follow well-established guidelines for user interface design for each of the views we need to implement in the next sprint so as to reduce work hours in correcting badly designed views.

* How to improve the process?

We should split the user stories into more tasks, and/or reuse some open source code to reduce complexity of tasks when possible.

* How to improve the product?

By completing all planned user stories for the next sprints and follow product owner recommendations about interface design.

**Sprint Retrospective Meeting Minutes 6/26/2017**

Attendees: Beatriz Hernandez, Fernando Mojena Amaya, Ranjeet Deshmukh, Ravi Kiran Agarthi

Start time: 7:20 pm 06/29/2017

End time: 7:40 pm 06/29/2017

What went wrong?

We received some feedbacks from the owner regarding the design of interfaces. Design issues were corrected and product owner is currently satisfied with the look and feel of the website.

* Did we do a good job estimating our team's velocity?
  + Although the total points for this sprint were considerable higher than from previous sprints, we managed to complete all stories in time. So the owner was very satisfied with our new velocity.
  + Did we do a good job estimating the points (time required) for each user story?
  + Yes, although some task took longer than expected, but canceled out with others that took less. The overall point estimations were correct.
* Did each team member work as scheduled?
  + All team members worked more than 30 hours per week

What went right?

* All stories were completed on time and accepted by product owner. Product owner seems satisfied with our progress and expectations of project completion are high. Yet, product owner will provide some specific feedback for next period to clean up the application.

How to address the issues in the next sprint?

We aim to follow well-established guidelines for user interface design for each of the views we need to implement in the next sprint so as to reduce work hours in correcting badly designed views.

* How to improve the process?

We should split the user stories into more tasks, and/or reuse some open source code to reduce complexity of tasks when possible.

* How to improve the product?

By completing all planned user stories for the next sprints and follow product owner recommendations about interface design.

**Sprint Retrospective Meeting Minutes 07/10/2017**

Attendees: Beatriz Hernandez, Fernando Mojena Amaya, Ranjeet Deshmukh, Ravi Kiran Agarthi

Start time:11:20 pm

End time:11:40 pm

What went wrong?

We received some feedbacks from the owner regarding the design of interfaces. Design issues were corrected and product owner is currently satisfied with the look and feel of the website.

* Did we do a good job estimating our team's velocity?
  + Team velocity was correctly determined.
* Did each team member work as scheduled?
  + All team members worked more than 30 hours per week

What went right?

* All stories were completed on time and accepted by product owner. Product was also demoed to Robert Hacker who is the Director is FIU Startup and provided us ith valuable feedback about user interface.

How to address the issues in the next sprint?

Next sprint is the final sprint and will be used to complete the remaining required documents for Show Case. Also, UI will be cleaned up and enhanced.

How to improve the process?

More planning needs to be performed at the time of constructing product backlog so as to have a more functional product.

* How to improve the product?

Web Site needs a user interface revision so as to better guide the user when navigating it.